

RESOLUTION 2024-04

**A RESOLUTION OF THE TRUSTEES OF HOLIDAY PARK PARK & RECREATION DISTRICT
ADOPTING GOALS, OBJECTIVES, AND PERFORMANCE MEASURES AND STANDARDS;
PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Holiday Park Park & Recreation District (the “District”) is a local unit of special-district government created and existing pursuant to Florida House Bill 1855, dated May 25, 2001, establishing and governing the operation of the district, hereafter known as the “Enabling Act.”

WHEREAS, effective July 1, 2024, the Florida Legislature adopted House Bill 7013, codified as Chapter 2024-136, Laws of Florida (“HB 7013”) and creating Section 189.0694, Florida Statutes; and

WHEREAS, pursuant to HB 7013 and Section 189.0694, Florida Statutes, beginning October 1, 2024, the District shall establish goals and objectives for the District and create performance measures and standards to evaluate the District’s achievement of those goals and objectives; and

WHEREAS, the District has prepared the attached goals, objectives, and performance measures and standards; and

WHEREAS, the District’s Board of Trustees (“Board”) finds that it is in the best interests of the District to adopt by resolution the attached goals, objectives and performance measures and standards.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE HOLIDAY PARK PARK & RECREATION DISTRICT:

SECTION 1. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Resolution.

SECTION 2. The District Board of Trustees hereby adopts the goals, objectives and performance measures and standards as provided in ***Exhibit A**. The District Manager shall take all actions to comply with Section 189.0694, Florida Statutes, and shall prepare an annual report regarding the District's success or failure in achieving the adopted goals and objectives for consideration by the Trustees of the District.

SECTION 3. If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 4. This resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 14th day of November, 2024.

ATTEST:

**HOLIDAY PARK PARK & RECREATION
DISTRICT**


Secretary/Assistant Secretary


Chair, Board of Trustees

***Exhibit A:** Goals, Objectives and Performance Measures/Standards Annual Reporting Form

HOLIDAY PARK PARK & RECREATION DISTRICT

5401 Holiday Park Blvd., North Port, Florida 34287

Phone: 941-426-1585 Fax: 941-423-1084

Goals, Objectives and Performance Measures/Standards Annual Reporting Form

October 1, 2024 – September 30, 2025

Overview of District:

Holiday Park Park & Recreation District, or The District, is a 55+ special district created under House Bill No, 1855 dated May 25, 2001, establishing and governing the operation of the District located in North Port, Florida. The Holiday Park Park District provides local government services and maintains the public infrastructure for an area of approximately 64 acres of land that is located entirely within Sarasota County. As a special unit of government, Holiday Park assesses its own taxes to support the planning, financing, operating and maintaining of its various community facilities within its jurisdiction which includes a recreation hall, two 8-foot-deep heated swimming pools, Clubhouse and associated facilities. There are a total of 865 residential units consisting of single family manufactured homes. The community also includes a horse shoe facility, pickleball, shuffleboard courts, tennis courts, fitness center and bocci courts.

The District is governed by a 9-member elected Board of Trustees. Elections for Five Trustees in even number years for a 2-year term and four Trustees in odd number years for a 2-year term. The Board is elected and responsible for actions to manage the District.

In addition, the Board enlists a group of professionals to support the needs of the District:

- District Management: A full-time District Manager, Administrative Assistant and Bookkeeper handle the financial, administrative and day-to-day needs of the District.
- District Counsel: The District Counsel handles the legal needs of the District.
- Maintenance: Full-time and part-time Maintenance Staff handle the day-to-day operations of the facilities within the district.

Contact information for the Trustees and staff can be found on the Holiday Park website:
www.holidayparknp.com

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Holiday Park Park & Recreation District has established the following goals, objectives and performance measures/standards for the Fiscal Year 2025:

1. Community Communication and Engagement

Goal 1.1: Public Meetings Compliance

- **Objective:** Hold at least 8 Board of Trustees meetings per year to conduct district-related business and discuss community needs. Board of Trustee meetings are open to the public and agendas include time for the public to make comments.
- **Measurement:** Number of public Board of Trustee meetings held annually as evidenced by meeting minutes and legal advertisements.
- **Standard:** A minimum of 8 Board meetings were held during the Fiscal Year 2025.
- **Achieved:** Yes No

Goal 1.2: Notice of Meetings Compliance

- **Objective:** Provide public notice of each non-emergency meeting at least seven days in advance, and notice of annual meeting schedule printed in the local newspaper. Meeting notices will also be shared on the District website and published in the district newsletter.
- **Measurement:** Timeliness and method of meeting notices as evidenced by posting to District website and published in the district newsletter.
- **Standard:** 100% of non-emergency meetings were advertised with seven days' notice per statute or by annual notice of meeting schedule via newsletter and on district website.
- **Achieved:** Yes No

Goal 1.3: Website Public Records

- **Objective:** Ensure that meeting minutes, agendas, and other statutorily-required district records are readily available and easily accessible to the public by regularly updating the district website.
- **Measurement:** Regular website reviews will be completed to ensure meeting minutes and other public records are up to date as evidenced by Park Management's records. Website reviews will also include running an ADA compliance report on all pages of the website.
- **Standard:** 100% of quarterly website checks were completed by District Management.
- **Achieved:** October January April July

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2. Infrastructure and Facilities Maintenance

Goal 2.1: District Infrastructure

- **Objective:** Maintenance Staff will conduct an annual inspection per year of all the district infrastructure including the park facilities and infrastructure to ensure area is maintained and operating as designed and will make periodic reviews throughout the year of any concerns or noted deficiency.
- **Measurement:** An annual inspection completed as evidenced by the staff related to district infrastructure
- **Standard:** 100 % of requested inspections were completed in the Fiscal Year by the maintenance staff.
- **Achieved:** Yes No

Goal 2.2: District Visual Inspections

- **Objective:** District Manager and or Trustees will conduct regular inspections of the 865 homes/property lots within the park to ensure they are well maintained and followed the park policies and procedures.
- **Measurement:** At least a quarter (25%) of all homes/property lots will have a roadside visual inspection completed by the District Manager (or designate) and documented within the Annual Report. The Annual Report will be given to the Board of Trustees for review each September at the Board Workshop for review.
- **Standard:** 100% of the required visual inspections were completed in the Fiscal Year by Holiday Park's District Manager.
- **Achieved:** Yes No

Goal 2.3: District Storm Swales & Drains Maintenance

- **Objective:** District Manager and the Maintenance Staff will conduct at least 10 visual inspections per year of the Holiday Park's swales & drainage system to ensure water drainage is maintained and operating as designed within the Park. District Manager to recommend further inspection, cleaning or repairs as needed.
- **Measurement:** 100% of required inspections completed per year as evidenced by the Holiday Park Maintenance Staff Inspection Reports.
- **Standard:** A Minimum of four swales cleanout events must be completed in the Fiscal Year by the Holiday Park's lawncare contractor. The Holiday Park Maintenance Staff Inspection Reports show the dates of the 10 visual inspections, the dates of the swale cleanouts from the lawncare contractor, and any issues that were found. The report will be reviewed with the Board of Trustees at the September Board Workshop Meeting.
- **Achieved:** Yes No